



Original Soccer Outfitters

### Online ordering Process

Many of you have had the opportunity to use the SV Club Ordering System on our website as a member of CU. The diagram, pictures and descriptions below will give you a basic overview of how the website works. If you would like to see a full demonstration of the program and all of the dynamic features available for the club to use please let us know.

**Step1:** There are two ways individuals can locate the link and access the SV Club Ordering System. Option one would be to have a link from the club website. Option two would be to access the ordering system from the SV home page pictured below at [www.soccervillage.com](http://www.soccervillage.com).



**Step 2:** The club member will select your club from the list of available clubs. **Note: A link from the club website will go direct to your clubs ordering module.** For the rest of these steps we will use the CU ordering module.






### Welcome to the Soccer Village Team Sales System

Please Select Your Group Below

 <a href="#">Athletic Flames FC</a>	 <a href="#">Blount United</a>	 <a href="#">Brevard Soccer Alliance</a>	 <a href="#">Cincinnati Soccer Alliance</a>	 <a href="#">Cincinnati United - Junior Academy</a>	 <a href="#">Cincinnati United - Lakota-Monroe</a>
 <a href="#">Cincinnati United - Southeast</a>	 <a href="#">Cincinnati United - Sycamore-Mason</a>	 <a href="#">Cincinnati United Spiritwear</a>	 <a href="#">Cincinnati West Soccer Club</a>	 <a href="#">Coaches Corner</a>	 <a href="#">CUP - Cincinnati United Premier</a>

**Step 3:** The club member will select the correct ordering module. These modules are generally broken down based upon Gender and age groups.

## Select Your Team

Team List					
 <a href="#">CU Lak-Mon U8-U10 &amp; U18 Boys 2014 (PUMA)</a>	 <a href="#">CU Lak-Mon U11-U17 Boys 2014 (PUMA)</a>	 <a href="#">CU Lak-Mon U8-U10 &amp; U18 Girls 2014 (PUMA)</a>	 <a href="#">CU Lak-Mon U11-U17 Girls 2014 (PUMA)</a>	 <a href="#">CU Lak-Mon Boys 2014 Extra Items (PUMA)</a>	 <a href="#">CU Lak-Mon Girls 2014 Extra Items (PUMA)</a>
 <a href="#">CU 2012/2013 Lak-Mon Adidas Uniforms (Old Style)</a>	 <a href="#">CU Lak-Mon CLEARANCE Items (ADIDAS)</a>				

**Step4:** The club member will be asked to enter their Username and Password. If they are new to the Club Ordering System they will need to create a new Username and Password using their own email address.

## Member Log In

### Create An Account

#### Not a member yet?

Please click the button below to join today!

[Register Account](#)

*Registration is free and secure.*

### Log In

#### Already a member?

Please enter your email address and password below to log in.

Email

Address:

Password:

[Login](#)

#### Forgot Your Password?

Enter Email  
Address:

[Retrieve Password](#)

**Step 5:** After creating a username or logging into the online ordering system the user will be asked to enter their group code. The group code for the new Puma uniforms is CU14 for all age groups and silos in the club.

## Login to Your Group

### Enter Group Code

Group Code:

**Step 6:** Next the club member will Assembly their order but first we have a customizable section with important information each parent should read before ordering their son or daughter's uniform. It will include general delivery date information and a section with the vendor sizing chart. There is a section on Returns and Exchanges along with SV contact information in case parents have questions during the ordering process.

**Partial Orders:** SV will not complete an order unless all items are available. If items are on backorder or delivery is delayed for an reason and you would like to have part of your order completed please email SV customer service with that request: [sales@soccervillage.com](mailto:sales@soccervillage.com). If you have selected the UPS shipping option there will be an additional charge to have a partial orders shipped.

**Payment:** All orders must be paid in full before they will be processed, customized and delivered. If for any reason you are unable to pay using a credit card online during the checkout process please contact our office before proceeding.


**Returns and Exchanges:** SV cannot refund or exchange, for any reason, items that have been personalized with names or numbers. If you are concerned about sizing please visit our SV retail store location nearest you in Cincinnati or Indianapolis. If you are not located near a SV retail store contact our office or your club administrator to find out your clubs uniform try-on procedure. If you need to changes sizes after your order has been placed you can contact our office by phone or email. SV will make every effort to change or cancel your order if it has not been personalized.

**Jersey numbers:** Each player's jersey number will be supplied by the club, team administrator or coach for each team. **You will not have the ability to enter your jersey number during the order placement process** If you have a number request, contact your team administrator or coach. SV cannot assign jersey numbers.

**Uniform Sizing:** SV recommends trying on all uniform pieces before placing an order. Please be sure that your child has been fitted for the uniforms before ordering. We do not recommend that you rely on uniforms from a previous uniform kit as sizing from the manufacturers can change on uniforms when the styles change. Contact SV or your club to find out where uniforms samples can be found for try-on.

**Step 7:** Selecting the sizes and the quantities that will be needed on the order. SV will work with the club to determine which items will be required for each player and which items will be options for purchase. If the item is required by the club the parent will not be able to leave the ordering system without ordering one of that style. All of the basic club uniform items will be listed in this section long with any additional items the club is recommending to its players.

#### Primary Jersey



Puma Speed Jersey - Black/White  
**Price: \$33.85 (701906-03)**  
**You Save: \$14.15**

Select Size

Enter Qty:  **1 Required**

Lightweight DryCell jersey with strategically placed mesh ventilation to keep you cool as them game heats up. Screened PUMA cat logo on sleeves and right chest. 100% polyester.

**Includes:**

- CU Proweave Badge**  
CU Proweave badge logo on left chest of jersey.
- CU Letter Logo**  
CU letter logo on front of jersey.
- CU Custom Number**  
CU custom 8" number on back of jersey.

#### Primary Short




Puma Speed Short - Black/White  
**Price: \$15.75 (702060-03)**  
**You Save: \$8.25**

Select Size

Enter Qty:  **1 Required**

Team short with PUMA logo on the left leg. 6" inseam. 100% polyester microfiber, double knit.



Puma Hergame Jacket - Black/White  
**Price: \$40.25 (654258-01)**  
**You Save: \$20.75**

Select Size

Enter Qty:  **Optional**

Full zip training jacket with pockets, screened PUMA cat logo. DryCell moisture control wicks sweat from the skin. Great for warm-ups and cool-downs. 100% polyester.






**Includes:**

- CU Proweave Badge**  
CU Proweave badge logo on left chest of jacket.

**Step 8:** Confirm your selection by reviewing the items selected and the order total.

**Step 3 - Confirm Your Order**

[My Account](#) | [Logout](#)

Name	SKU	Image	Options	Price	Quantity	Total
Puma Speed Short - Black/White	702060-03		Men's Small	\$15.75	1	\$15.75
Puma Speed Short - White/White	702060-16		Men's Small	\$15.75	1	\$15.75
Puma Power 5 Sock - Black/White	890422-07		Intermediate (shoe size 3.5-6)	\$6.95	1	\$6.95
Puma Power 5 Sock - White/White	890422-09		Intermediate (shoe size 3.5-6)	\$6.95	1	\$6.95
Puma United Tee - Black	892785-03		Men's Small	\$13.25	1	\$13.25
<b>Sub Total:</b>						\$58.65
<b>Tax:</b>						\$0.00
<b>Shipping:</b>						\$0.00
<b>Grand Total:</b>						\$58.65

By shopping at SV team you have saved: **\$28.35**

**Step 9:** The parent will need to enter the Players first and last name. They will then select from the list of teams provided by the club. Each team within the club will be listed in the correct module. At this point the player will be affiliated with a team for us to add the correct number assignment from the club provided roster.

**Player Information**

\* - denotes required field

Player First Name: \*  Player Last Name: \*

Team: \* Team Not Listed ▼

**Step 10:** The parent will select the delivery method and enter their shipping and billing information.

**Shipping Information**

Name: \*  E-mail: \*

Address: \*  Address Line 2:

City: \*  State: \*

Zip Code: \*  Phone: \*

Ex: (XXX) XXX-XXXX

Delivery Method:

- UPS Ground - Residential (**\$9.99**)
- Pick up at Blue Ash, OH
- Pick up at Beechmont, OH
- Pick up at Dublin, OH
- Pick up at Western Hills, OH
- Pick up at West Chester, OH
- Pick up at Carmel, IN
- Pick up at Louisville, KY

**Billing Information**

Same as Shipping Address?

Name: \*  E-mail: \*

Address: \*  Address Line 2:

City: \*  State: \*

Zip Code: \*  Phone: \*

Ex: (XXX) XXX-XXXX



**Step 11:** The parent will enter their credit card information for payment on the order. There is also a standard Return Authorization policy that they will have to read and accept for every transaction.

**Billing Information**

Same as Shipping Address?

Name: \*  E-mail: \*   
 Address: \*  Address Line 2:   
 City: \*  State: \*   
 Zip Code: \*  Phone: \*   
 Ex: (XXX) XXX-XXXX

**Payment Information**

Cardholder's First Name: \*  Cardholder's Last Name: \*   
 Card Type: \*  Is this a debit card?  [Why?](#)  
 Card Number: \*  Expiration Date: \*    
 Card Security Code (CVV): \*



**Return Policy**

Our uniform return policy is the same as our retail store return policy.

I have read and understood the Soccer Village Shipping, Return and Inventory Policies

**NOTE:** Only click the 'Place Order' button one time. Additional clicks may result in duplicate orders.

**Step 12:** Once the order is submitted to SV an email confirmation will be sent back to the family assigning the order a confirmation number and showing a summary of the order placed. If at that time any part of the order needs to be changed it can be done by emailing or calling the SV office and speaking to the clubs assigned Customer Service Rep.

**Receipt**

[My Account](#) | [Logout](#)

Dear Jen Doerflein,

**Receipt for Order #96073**

**Shipping Information**  
 Soccer Village  
 jen@soccervillage.com  
 11444 Deerfield Rd.

Cincinnati OH  
 45242

**Billing Information**  
 Soccer Village  
 jen@soccervillage.com  
 11444 Deerfield Rd.

Cincinnati OH  
 45242

**Payment Information**

Name on Card: Soccer Village  
 Credit Card Number: \*\*\*\* \* 1111

Type: Visa  
 Expiration Date: 1/2015  
 Total: **\$58.65**  
 Delivery Method: **Pick up Blue Ash store**  
 Shipping: **\$0.00**  
 Tax: **\$0.00**  
 Grand Total: **\$58.65**

Puma Speed Short - Black/White	Men's Small	\$15.75	1	<b>\$15.75</b>
Puma Speed Short - White/White	Men's Small	\$15.75	1	<b>\$15.75</b>
Puma Power 5 Sock - Black/White	Intermediate (shoe size 3.5-6)	\$6.95	1	<b>\$6.95</b>
Puma Power 5 Sock - White/White	Intermediate (shoe size 3.5-6)	\$6.95	1	<b>\$6.95</b>
Puma United Tee - Black	Men's Small	\$13.25	1	<b>\$13.25</b>

